

Management and leadership skills
1st Semester- Academic Year 2021/2022
Monday 3:30-4:30, (On Line)

Week No.	Date	Topic
1.	18/10/2021	Introduction to management
2.	25/10/2021	Managers and managerial levels
3.	1/10/2021	Managerial skills
4.	8/11/2021	Managerial Efficiency and effectiveness
5.	15/11/2021	Managerial Planning
6.	22/11/2021	Organizing
7.	29/11/2021	Quiz
8.	6/12/2021	
9.	13/12/2021	Managerial Leadership
10.	20/12/2021	Managerial Control
11.	27/12/2021	Managerial communications

Course editor

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